

**Meeting called by:** Library Board Chair Mark Docken

**Board Members:** Mark Docken, Laura Gamble, Kathy Gannett, Melissa Perkins, Ed Zumwalt.

**Board Members Absent:** Ron Rasch

**Library Staff:** Nancy Wittig

## **MEETING MINUTES**

**CALL TO ORDER** – Library Board Chair Mark Docken called the meeting to order at 6:30pm.

**APPROVAL OF MINUTES** – The minutes of the August 27 meeting were approved.

### **NEW BUSINESS**

#### **LIBRARIAN'S REPORT**

Nancy reported on the library's decision to require library staff to report all child abuse issues. LDAC numbers were not available at the meeting. Katie will be asked to email out to board members.

### **OLD BUSINESS**

#### **PROJECT UPDATES AND PROGRESS REPORTS**

1. **Milwaukie Poetry Series update** – No report was provided. Nancy did report that the last series event was well attended with standing room only.
2. **Ledding Cultural Forum update** – Kathy reported on the confirmed authors for 2013. We have open spots for May 2, September 5 and November 7. The committee will continue contacting potential authors. It was agreed that at least for the first year of the cultural forum that authors would be the focus with the possibility of other presenters in the future. The committee will request \$100 sponsorships from local businesses by sending letters, phone calling or in person contact. Kathy will draft up a letter to use for sponsorships and email out to the committee.

Laura gave an update on the grant process for the Clackamas Cultural Coalition and the need for additional information to complete the grant application. The due date is October 15 and we are hoping for a grant of \$2000. Mark suggested partnering with the library and the Friends of the Library with regard to obtaining background information and letters of support. The Poetry Series is a good example of a successful program. Mark has demographics for the county and Nancy will assist with information available through the library.

3. **Task Force update** – The Task Force met two weeks ago and have begun the process of searching for an architect by sending out RFPs to recruiting firms.

The meeting was adjourned at 8:00pm.

#### **NEXT MEETING DATE**

Monday, October 22, 2012 at 6:30pm at the Ledding Library Pond House